

***Office use only***

***Date of PTJ receive:***

***Date of scientific merit review:***

***Date of IACUC receive:***

**INSTITUTIONAL ANIMAL CARE AND USE COMMITTEE (IACUC)**

**Universiti Putra Malaysia**

**Check list for ApplicantS – TEACHING/WORKSHOP/DEMONSTRATION**

Please check [√] and enclose the following documents as itemised below.

Please email **softcopy** to **iacuc@upm.edu.my,** and send **ONE hardcopy** to the IACUC Secretariat**.**

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| **Documents** | **Applicant** | **IACUC Secretariat****(for office use)** |
| 1. | \*AUP Form (102)  |  |  |
| 2. | Supporting document (animal monitoring sheet, permit, brochure/ flyers, tentative of programme, references, etc.) – if applicable |  |  |
| 3. | Fee Charge Form (Please provide the copy of UPM’s official receipt or proof of payment) - Not applicable for UPM undergraduate student |  |  |
| Signature:Name:Date:  |  |

\*AUP Form 102 should be endorsed by PTJ prior to submission.